

Agenda
Village of Fredericton Junction
Council Meeting
February 10th, 2025 at 7:00 pm

1. Record of Attendance
2. Declaration of Conflict of Interest
3. Approval of Minutes
4. Approval of Agenda
5. Delegations & Petitions
6. Correspondence
7. Unfinished Business
8. Council Statements
9. Council Reports

Community & Health Affairs / Finance
Administration & Public Works / Transportation
Water & Sewer / Fire
Policing / Recreation / Land Development
CRSC / Economic Development

Deputy Mayor B Hartt
Councillor L Daley
Councillor J Webb
Councillor M Mersereau
Mayor L Falconer

10. Other Business
 - Clerk's 2025 Vacation time
11. Payment of Bills
12. Adjournment

**Village of Fredericton Junction
Council Minutes
January 27th, 2025**

<u>ATTENDANCE:</u>	Mayor Falconer	Councillor Daley
	Deputy Mayor Hartt	Councillor Mersereau
	Councillor Webb	Kristie Fowler
	Grant Artes	Laurie Nason
	Raelene Thomas	Dennis Harris

CONFLICT OF INTEREST:

None

APPROVAL OF MINUTES:

“Moved by Councillor Webb and Seconded by Councillor Mersereau that the January 13th, 2025 Minutes be accepted as distributed.” Motion Carried.

APPROVAL OF AGENDA

“Moved by Deputy Mayor Hartt and Seconded by Councillor Daley that the Agenda be accepted as distributed.” Motion Carried.

DELEGATIONS & PETITIONS:

- Resident who received a temporary permit for chickens last August is wanting to know the next steps to take to keep the chickens after the one-year temporary permit is up
- It would require an amendment to the Rural Plan By-Law which has to go through CRSC with a cost of \$1500.00
- The application would be sent to PRAC and CRSC would contact the Village of Fredericton Junction and the neighbors within 100 meters to make sure everyone is in agreeance and Council would have the option to overturn the \$1500.00 for the application but it does need paid upfront

CORRESPONDENCE RECEIVED:

- Building Permit for 174 Sunbury Dr
- National Farmer’s Union – information about agriculture in NB
- Village of Fredericton Junction property assessment notices
- SEED application confirmation
- Wilsey Rd Project – email from Dillon Consulting outlining items that will not be covered by DTI for the project
- U18 Curling Nationals Feb 16-22nd, 2025 for local teen Jayden Colwell and team

- Curling donation is in the 2025 budget

“Moved by Councillor Mersereau and Seconded by Councillor Daley to donate \$250.00 to the U18 Curling team.” Motion Carried.

- CUPW – Industrial Inquiry Commission Reviewing Canada Post
- Sansom Equipment Ltd. – Generator diagnostic quote received and date scheduled
- Gallagher Insurance – information regarding tenants’ insurance
- SNB Property Assessment Services – Annual assessment list now in excel format
- Shannon and Buffet – Audit scheduled for February 11-13th, 2025
- CRSC – construction of resident storage shed approved under the Community Planning Act
- CRSC – Recommendations on how they can help with delinquent water bills
 - Advised to send out shut off notices for the first of May and CRSC will accompany Public Works staff with an official letter at that time. CRSC will also provide help getting in touch with landlords for renters who are in arrears
- Resident request to obtain a copy of the 2025 Budget
 - After clarification, documents sent to the government are public and the 2025 budget has been sent to Environment and Local Government therefore yes residents are able to have a copy

UNFINISHED BUSINESS:

- Digitalizing Blueprints/Plans
 - Delivered blueprints to CRSC to be digitalized
 - They didn’t realize how many documents we had for them to scan but they will come up with a plan and get back to us

COUNCIL STATEMENTS:

None

COUNCIL REPORTS:

Mayor Falconer:

CRSC / Economic Development:

CRSC

- Attended the CRSC Winter forum with Deputy Mayor Hartt at the Delta
 - The Minister of Environment and Local Government was present
 - It was very productive, they did a round table of wants/needs
 - Sunbury York South and Capital Region Service District would be interested in garbage collection
 - Spoke with the Mayor of Grand Lake about their Garbage Collection and they have 1 million in savings/year
 - We should look into doing this for surrounding communities

- It would require truck upgrades and full-time employees, more truck maintenance etc.
- It would need a business plan
- Housing Project in Nackawic for Seniors housing, assisted living and low-income housing. RDC will pay up to 90% of project. Need to find a developer, was given a name
- Oromocto is building a wellness center where Hubbard School is
- Was informed that DTI will no longer have sand accessible for public use
- Our linesman in the area has retired and his position is moving to Chipman
 - Passed on concerns to MLA, Cindy Miles
- Pharmacy Expansion – sewer line runs through lot and they would like that moved if they expand
 - This needs to go through RDC
- Family Literacy Days – read to Mrs. Harding’s grade 2 class at Sunbury West School
- Upcoming meeting on January 30th, 2025 with the CRSC Audit Committee

Deputy Mayor Hartt:

Community & Health Affairs / Finance:

Community & Health Affairs

- Sunbury Snowblast at the Legion – The schedule has been tightened up and a mail out date of February 7th has been discussed. The schedule will go to Covey’s this week for printing
 - Village Council meeting happening tonight in Tracy to find out about help of off setting Sleigh Ride costs
- Attended the CRSC Winter Forum with Mayor Falconer
 - It was an interesting event with lots of information discussed and shared
 - Minister Aaron Kennedy of ELG and SNB was present for a Q&A. Municipal Fiscal Reform is his top priority for the Municipal Election in May 2026 and second is the review the current property tax process
 - We were given copies of 2 reports done by consultants – DRAFT – New Brunswick’s Capital Region: Integrated economy and population report and Organizational & Board Governances Assessment
- Healthcare Recruitment Meeting on Jan 20th, 2025 was cancelled due to storm, the next meeting will be February 10th, 2025
- The next PRAC meeting is January 28th, 2025
- Welcome Wagon meeting January 30th at 6pm at SWS
- Magical Comedy Night at the Curling Club on January 24th was well attended
- As per Cindy Miles’ request, we have published her job ad on our Facebook page and website

Finance

- Date for Formal Audit process has been rescheduled to February 11-13th, 2025
- Met with Dillon Consulting on January 21, 2025. Great discussion. Our 2018 Climate Adaption plan big ticket items were met and we should give ourselves a big pat on the back, is what Dillon Consulting said.
 - Clarification was sought on when we have a certified operator in the Village vs other line-item costs on the utility

- The updated invoiced amount that started in Nov 2024 will drop as we will only need to provision for hours instead of flat rate once certification is obtained
- Examples used were for: Audited and Yearly reporting that is required. For support and guidance for water main breaks or any modifications to the Water & Sewer system. The consulting fees will not go entirely away but will be decreased
- The water testing fees will remain the same as they are done by the water testing facility. We are now being charged for the water cooler returns but some testing has also been reduced
- Dillon Consulting does feel it is time to raise water rates again as we have not done so since 2019. Checking with Water & Sewer User Fee Policy 2022-21 states we cannot change water rates outside of budget time. It is something to consider for Fall of 2025 for the 2026 budget year

Administration / Public Works / Transportation:

Councillor Daley:

Administration

- The 2024 Audit will be February 11-13th, 2025
- SEED and Summer Canada Job applications have been submitted

Public Works

- Some signs have been ordered for Public Works
- Summer/Winter Maintenance Agreement was received
 - Going to ask about why it states it stops at Tri County
- The cutting edge has been installed on the Trackless
- Public Works has been working on maintenance on machinery and oil changes

Water & Sewer / Fire:

Councillor Webb:

Fire Department

- There has been no fire calls in January
- Kristie to let Councillor Webb know when a good time to order the mini splits and BA gear is
 - To get another quote on the mini splits
- Would like to go look at the new fire truck chassis with the Fire Chief
 - Kristie to call and set up a time to go have a look

Water & Sewer

- Meeting with Dillon Consulting: Key project priorities include:
- Water tower re-coating and maintenance - estimated cost \$800,000 – 1 million
 - The cathodic protection system should be checked and re-coat the tank
 - Does it make sense to repair or start over new
 - To get quote from Steve Fraser for water tower inspection
- Manganese treatment for Well 5 – Manganese will continue to be tested and may need filters
- Sewer lift station – may be needed for new development on the Horseman Rd

- The developer will be responsible for the infrastructure but funding may be available to help
- Effluent pipe replacement at the Lagoon – The pipe needs replaced, Gas tax funding may be available to use for this project
- Next time resident brings in their water filter, suggested to send a sample to RPC for testing
- There is a lot of work to do to the water system

Policing / Recreation / Land Development:

Councillor Mersereau:

Policing

- RCMP have been watching for people speeding at the school last Friday and today (Monday). Speeding tickets were given out and it is a double fine in the school zone
- Had a good online meeting with the RCMP with lots of good information shared
 - If there is anything to report, pass onto Councillor Mersereau and he will contact the Sergeant

Recreation

- The Magical Comedy night was a great fundraiser for the Curling Club
- Just waiting to hear back from the meeting with the churches in regards to a park

OTHER BUSINESS:

UMNB Advocacy Days is coming up – it is two days of workshops and party leaders come for a Q&A

PAYMENT OF BILLS:

“Moved by Councillor Webb Seconded by Councillor Daley that the bills be paid as approved by the appropriate Councillor.” Motion Carried.

ADJOURNMENT:

“Moved by Councillor Mersereau and Seconded by Deputy Mayor Hartt that the meeting be adjourned.” Motion Carried. Meeting adjourned at 8:15pm.

Prepared by: Kristie Fender

Approved by: Len Jal

Date: February 10th, 2025