

Agenda
Village of Fredericton Junction
Council Meeting
August 24, 2026 at 7:00 pm

1. Record of Attendance
2. Declaration of Conflict of Interest
3. Approval of Minutes
4. Approval of Agenda
5. Delegations & Petitions
 - Jonathan Stone, Canoe Insurance
6. Correspondence
7. Unfinished Business
 - Tri County Complex - Zamboni
8. Council Statements

9. Council Reports

Community & Health Affairs / Finance

Administration & Public Works / Transportation

Recreation / Tourism / Policing

CRSC / Economic Development / Land Development

Water & Sewer / Fire

Councillor B Hartt

Councillor L Daley

Councillor L Nason

Mayor L Falconer

Deputy Mayor S Webb

10. Other Business
11. Payment of Bills
12. Adjournment

**Village of Fredericton Junction
Council Minutes
August 10th, 2026**

ATTENDANCE:

Mayor Falconer	Deputy Mayor Webb
Councillor Daley	Councillor Hartt
Councillor Nason	Grant Artes
Kristie Fowler	

CONFLICT OF INTEREST:

None

APPROVAL OF MINUTES:

"Moved by Deputy Mayor Webb and Seconded by Councillor Hartt that the July 13th, 2026 Minutes be accepted as distributed." Motion Carried.

APPROVAL OF AGENDA

"Moved by Councillor Daley and Seconded by Councillor Nason that the Agenda be accepted as distributed." Motion Carried.

DELEGATIONS & PETITIONS:

None

CORRESPONDENCE RECEIVED:

- Letter received from resident asking if there would be any way to clean up the trail behind the Manor to the Horseman Road and make it passable again
 - This was looked at 5 years ago and would need a skidder to do this
 - This could be something to add to the Trail Connectivity Fund Application
- Environment and Local Government – Environmental Impact Assessment Fredericton Junction Groundwater Exploration
 - The wellfield protection study was done. This has been forwarded to Dillon Consulting
- Capital Region Service Commission – Fredericton Junction Lookout Structural Review by the Building Inspection Department
 - Recommendations received for the repair of the lookout or to remove and construct a new lookout
 - It is worth adding to the Trail Connectivity Fund Application to see if there would be funding to repair the lookout
- Ambulance NB – Maintenance Request Follow up
 - The Village had a painter on site August 7th, 2026 to give an estimate
 - We found extra floor tiles to replace the broken ones and Maintenance will replace the window cranks

- Elections NB – Upcoming Local Government By-Elections October 19, 2026
- Email received from Horseman Road Resident regarding excessive water
 - The contractor had an Engineer look at it and work was done
 - Contact CRSC about drainage requirements
- Canada Community-Building Fund – 1st 2026 payment received
- Capital Renewal Fund – 2nd 2026 payment received
- Pivot Consulting – Renewal of Regional Recreation Agreements

CORRESPONDENCE SENT:

- Letter sent to Bettle Law Office to confirm there were no claims in 2025 for the 2025 Audit
- Response letter to Ambulance NB regarding Facility Maintenance
- Response letter to Resident regarding the Request for the Extension of Municipal Water and Sewer Services
 - MLA Cindy Miles is looking into Senior Funding
 - After a plan is received, we will have Dillon Consulting come out for a meeting
- Letter sent to Resident regarding the 'Welcome Sign' placement
 - Public Works Supervisor will meet with Resident regarding placement
 - Will need to add money in the 2027 Budget for a culvert and 6-foot mound

UNFINISHED BUSINESS:

Councillor Hartt

- Vance Johnson, QuadNB – Email examples of submission letters to DTI in terms of support?
 - These have not been received yet

COUNCIL STATEMENTS:

Councillor Hartt

- 52nd Come Home Week Celebrations themed the 100th Anniversary of the Royal Canadian Legion
 - Some activities and events were well attended and numbers were up and others the numbers were down
 - Thank you to the Summer Students and Public Works for all their help with Come Home Week plus making the Village look nice this summer

Mayor Falconer

- The Come Home Week Committee did a great job. A lot of hard work was put in

Councillor Daley

- Inez Webb will turn 90 this month. We will need a Birthday Certificate done up

CAO REPORT:

A refresher of the Build Communities Strong Fund, Capital Renewal Plan and the Provincial Municipal Highway Partnership Plan:

- Build Communities Strong Fund (formerly CCBF / Gas Tax)
 - 2026 Allocation \$53,196
 - The next project in our 4-year plan is Street Upgrading for the Horseman Road in 2028 to use \$215,750 from BCSF

- Capital Renewal Fund (CRF) – new in 2026
 - 2026 Allocation \$105,169
 - Estimated Allocations: 2027 \$120,000 / 2028 \$140,000 / 2029 \$160,000
 - A portion of the CRF funding is to be used towards Lift Station pump and panel upgrades along with funding from RDC, which has not yet been successful
 - 2027 and 2028 \$120,000 and \$140,000 to go towards re-surfacing Prides Landing Road
 - 2029 \$160,000 is to go towards the Water Tower upgrades
- Provincial Municipal Highway Partnership Plan (PMHP)
 - Mill Pond Drive is on the plan for 2027 with a total cost of \$275,000

COUNCIL REPORTS:

Deputy Mayor Webb

Water / Sewer

- Met with Kristie this morning to go over overdue water/sewer payments
 - Statements and arrears letters will be sent out this week and a final notice will be sent 30 days after the arrears letter has been sent for shut offs in October
 - Sending out more reminders may help when bills are 30-60 days late
 - We should begin promoting paperless invoices/statements and an incentive to go paperless

Fire

- Fire Calls from July 17th - August 10th, 2026 – 6 calls
 - July 17th - Pipe burst / Fire alarm at Marwood
 - July 20th – Motor vehicle / False alarm
 - July 22nd - Fluid spill Rte 101
 - July 24th – Structure fire Upper Tracy
 - July 30th – Rubbish fire
 - August 7th – Flow alarm at Marwood
- The Deputy Fire Chief suggested looking into Wildland Fire Training for the Summer Students
 - Benefits would be to have people in the Village to help and it may help interest in joining the Fire Department
- Fire Truck Update
 - Sent an email to Metal Fab regarding the ongoing delay of the Fire Truck and requested a more detailed update
 - The response was that the order was placed November 2024 with a proposed delivery of 18-20 months and since then they have received a high volume of orders, so deliveries have been delayed. The pump and other components are expected to arrive when they are needed for production. The delivery will be closer to 24 months from the order date
- Attended a meeting with Mayor Falconer, Deputy Fire Chief O'Donnell, Mayor Mowry and Deputy Mayor Shelley Nowlan regarding the Fire Smart Program. Village of Tracy expressed interest in cost sharing the program. Next steps would be to meet with ESI again to explore further
- Received a complaint about the guardrail on Mill Pond Drive and passing it along
 - Mill Pond Drive is on the list for 2027 and they should replace it when doing the roadwork

Councillor Hartt:

Community & Health Affairs / Finance:

Community & Health Affairs

- July 28, 2026 PRAC Meeting
- August 1st – 8th, 2026 Come Home Week Activities
 - Thanks to the Village of Fredericton Junction summer students
 - The CHW Committee is always looking for ideas and suggestions
 - Some numbers were up and some were down. Overall, it was a successful week
- Next up will be planning for Sunbury Snowblast and meeting will start soon
- Healthcare Recruitment for Oromocto and Surrounding area meeting scheduled for August 3, 2026 was cancelled, the next meeting is August 31, 2026

Finance

- Now that Council has approved the 2025 Audited Financial Statements, they can be put up on the website
 - Will be picking up the final copy at Shannon and Buffet on Thursday
- August 24, 2026 Council Meeting will be the first of 2027 budget talks
 - Mentioned to the Fire Chief about him and the Deputy Fire Chief taking a more active role
 - Asking Council to get suggestions for their respective areas of their portfolios and wish lists for potential for 2027 budget
 - Would like to start booking budget talk meetings the week of September 21, 2026. These are separate meetings outside of regular council meetings (not open to the public)
- Thank you for the update on water/sewer arrears
- Asked Shannon/Buffer via email about options to help out the Tri County with the purchase of a Zamboni from the City of Fredericton
- Council Clothing Order – Would like to get this ordered to round up money in the budget to do so

Councillor Daley:

Administration & Public Works / Transportation:

Administration

- Kristie has been busy getting caught up on day-to-day work after Vacation
- Kirk is out on Vacation this week

Public Works

- Summer Students last week with the Village is this Friday, August 14th, 2026
 - We will have a BBQ for the students and staff at lunch on Thursday with the bottle money collected. If anyone else would like to join, let Kristie know
- The garage floor was painted today
- Diamond Square Road was whipped last week and students have mostly been mowing and whipping the last couple weeks

Transportation

- The Gullison culvert is scheduled for the start of September 2026
- The bridge work seems to be on schedule

Councillor Nason:

Recreation & Tourism / Policing:

Recreation/Tourism

- July 21, 2026 Met with Greg Lutes from Pivot Consulting. He is gathering information on Community Recreation. CRSC Recreation Agreements are ending soon, currently Village of Fredericton Junction is not in an agreement. They are working to see if they can recommend services that would benefit all of the communities in exchange for a tax/rate fee. He seemed impressed with the amount of recreation opportunities we have available in Fredericton Junction
- July 24, 2026 Met with Chris Travis regarding the design for the Recreation Court. He stated he would quickly have a plan that is 80% ready for the Committee to review
- Come Home Week 2026 – In addition to walking in the parade, I attended the Fireman's/TriCounty breakfast, participated in the craft/yard sale at Tri County, set up the art show at the Currie House, worked the turkey supper at the Curling Club, attended the mini-day parade and also looked for Fred

Mayor Falconer:

CRSC / Economic Development / Land Development:

Economic Development / Land Development

- Received a response letter from Resident regarding the request for Extension of Municipal Water and Sewer Services and spoke with her about costs and the best way
 - The plan is for 7 Garden Homes and the contractor is working on a proposal that he plans to submit to us as soon as it is completed
- Circular Materials has released their promotional materials/calendar for the upcoming change in recycling from monthly to biweekly so the information can be posted online
- MLA Cindy Miles contacted me and was interested in meeting the Village's Summer Students last week. She met with them and asked about their goals and future plans

CRSC

- Upcoming meeting with Minister Kennedy, Senior Officials from Environment of Local Government and CRSC Directors on August 25th, 2026 to share community successes, priorities and opportunities and any challenges or emerging issues where provincial support would be beneficial
 - Will need input from Council by August 18th, 2026 to pull together a plan
- I have received a few comments about the Blockhouse lately, such as why the doors are locked
 - It would be nice to come up with a plan for the Blockhouse

OTHER BUSINESS:

- Discussion on Authorized Signatories in accordance with the Local Governance Act

"Moved by Deputy Mayor Webb and Seconded by Councillor Daley to leave the authorized signatories as is." Motion Carried.

PAYMENT OF BILLS:

"Moved by Councillor Daley and Seconded by Deputy Mayor Webb that the bills be paid as approved by the appropriate Councillor." Motion Carried.

ADJOURNMENT:

"Moved by Councillor Hartt that the meeting be adjourned." Meeting adjourned 8:40pm

Prepared by: Kristin Jowle

Approved by: Len Jolson

Date: Aug 24, 2020